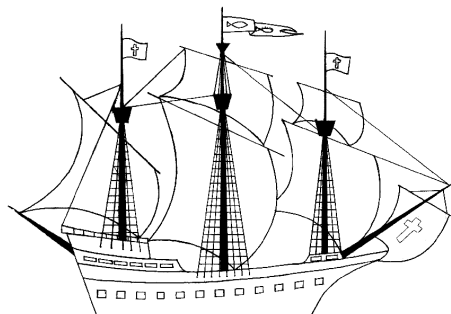

Dawpool C.E (Aided) Primary School

. . . Growing the Fruit of the Spirit

*'The Fruit of the Spirit is Love, Joy, Peace, Patience, Kindness, Generosity, Faithfulness, Gentleness & Self Control'
(Galatians 5:22-23)*



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Head Teacher: Mr D. Burrows MA, NPQH



5th September 2022.

Dear Parents and Carers,

Welcome back to the new school year. We hope you had an enjoyable summer. It was lovely to see the children returning to school this morning with happy, smiley faces.

A special welcome to all of the new pupils and parents who have joined us this week.

The first Dawpool News of 2022-23 will be published this Friday 9th September and will include lots of information about the term ahead. The Dawpool News is our weekly newsletter which is published every Friday and emailed to parents. A copy is also uploaded to our [website](#) on a Friday afternoon. Please read the Dawpool News carefully as it is an important method of sharing information with our families.

To start the new school year, we give you the opportunity to meet your child's new class teacher(s) and to learn a little about the year ahead and we hope that a parent or carer is able to attend. The dates and times of the meetings are:

Year 1: Monday 12th September at 5:00-5:30pm

Year 2: Monday 12th September at 5:30-6:00pm

Year 3: Monday 12th September at 6:00-6:30pm

Year 4: Wednesday 14th September at 5:00-5:30pm

Year 5: Wednesday 14th September at 5:30-6:00pm

Year 6: Wednesday 14th September at 6:00-6:30pm

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you. Plans to give you hope and a future.' (Jeremiah 29:11)

Parents' Evenings for **Foundation 1 and Foundation 2** children will take place on **Wednesday 28th September and Thursday 29th September between 3:30-6:00pm**. Details about how to book an appointment will be sent to parents shortly.

Parents of pupils in **Foundation 1, Foundation 2, Year 1 and Year 2** are also invited to attend a meeting about Dawpool's early reading and phonics curriculum on **Monday 19th September at 6:00pm**.

As the new school year begins, may I share some important information about arrivals and departures.

Arrivals

The opening times for arriving at school are **8.45am – 8.55am** each day.

Children should not to be left unsupervised on the school playground before 8.45am. In the interests of the children's safety, please do not allow your children to play on the steps or swing on the ropes and handrails.

At 8.45am, the school doors will open. Staff will be present to greet pupils and direct them into the school building.

Pupils in Y4, Y5 & Y6 should enter the school via the library area by the Dawpool ship and go directly to their classroom where they will be met by a member of staff.

Pupils in Y1, Y3 & Y5 should pass through the 'wooden gate' and enter the school building via the conservatory entrance on the main playground and go directly to their classroom where they will be met by a member of staff.

Pupils in Foundation 2 and Year 2 should cross the playground and enter their classrooms via the doors in the F2 outdoor area. In accordance with EYFS recommended practice, F1 and F2 parents may accompany their child to the classroom door where they will be met by a member of staff.

The start of the school day is a busy time for school staff. If parents wish to pass a quick message to their child's class teacher, a message may be left with the member of staff on duty in the morning. Alternatively, please inform the school office and they will pass the message on. If you wish to make an appointment to see your child's class teacher, please arrange this with the school office and the member of staff will contact you at the earliest convenience.

The doors **close at 8:55am**. On arrival at the classroom, a member of staff will record your child's attendance in the daily register. Children arriving after 8.55am must come into school via the front reception door and register with staff at the school office. Pupils arriving in their classroom **after 8:55am** will receive a late mark.

To ensure that our pupils are properly safeguarded, the pedestrian gates to the playground will be locked at **9.00am** and will reopen at **3.20pm** for school departures.

Please note:

- The gates to the school car park will be locked before the start and end of the school day.
- Parents, carers, child-minders, or anyone else dropping off or collecting children must not park in the car park under any circumstances at any time of day.
- Dogs must not be brought onto the school premises (except assistance dogs).
- Child safety is paramount. These instructions are designed to keep our school community safe.

Pupil Absence

All of the school holidays and Bank Holidays for 2022-23 are on the [Calendar](#) of the school website. In accordance with new [Attendance Guidance for Schools](#) (September 2022), families should plan their holidays around school breaks and avoid seeking permission to take children out of school during term time. As schools should only grant leaves of absence in exceptional circumstances, it is unlikely a leave of absence will be granted for the purposes of a family holiday. We ask all parents and carers to familiarise themselves with the [School Attendance Parental Responsibility Measures](#).

If your child is absent from school, please inform the school office by **9:00am** using the pupil absence line: 0151 648 3412 (option 1). On your child's return to school, you must provide a written explanation for the absence.

The school strictly monitors absence and lateness. The Local Authority will be informed of persistent attendance and lateness issues and may wish to pursue their own investigation of the causes.

Departures

F1 and F2 classes finish school at **3:25pm**. All other classes finish at **3:30pm**. All classes are escorted outside by a member of staff who will be on duty in the playground until **3.40pm**.

Pupils in F1, Y4, Y5 & Y6 will be dismissed onto the small playground by the Dawpool ship. Parents and carers should wait in this area.

Pupils in F2, Y1, Y2 & Y3 will be dismissed onto the large main playground. Parents and carers should wait in this area.

We ask parents not to allow younger siblings, or pupils who have been dismissed, to play on the trim trail on the large playground.

Staff will not dismiss pupils until they are satisfied a parent and carer is in attendance, or permission has been granted for a pupil to leave the premises alone (Y5 & 6 pupils only).

All children not collected by **3:40pm** are brought into school by a member of staff and taken to the school office. If a child has not been collected from school, we will contact the parent/carer. If a child has not been collected by **3:45pm**, we will enrol the child in the after-school club (space permitting) and parents will be charged accordingly.

If the child is to be collected by someone other than the parent/carer, this must be indicated to the school office before **2.45pm**. Only adults – aged 16 years and over – and with suitable identification, will be authorised to collect children. In the event that someone else should arrive without prior knowledge, the school will telephone the parent/carer and await their advice.

If a child is to be collected before the end of the school day, the school is to be notified on the same morning. On arrival to school to collect the child the parent/carer will report to the office staff. The child will then be brought, by staff, to the reception to be taken home by the parent/carer.

Thank you for supporting us with these important safeguarding arrangements.

Yours sincerely,



David Burrows
Head Teacher