

DAWPOOL

Dawpool Church of England Primary School

Parent Forum Terms of Reference



Vision Statement

'The Dawpool community are united in their ambition to create a school which embodies the person, love and work of Jesus Christ: a school which enables Christian values to flourish and where all children may experience the abundant life that Jesus offers.'

*'The Fruit of the Spirit is Love, Joy, Peace, Patience,
Kindness, Generosity, Faithfulness, Gentleness
and Self-Control'*

(Galatians 5: 22-23).

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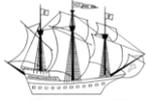


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Vision Statement

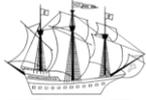
'The Dawpool community are united in their ambition to create a school which embodies the person, love and work of Jesus Christ: a school which enables Christian values to flourish and where all children may experience the abundant life that Jesus offers.'

1. Aims

The Parent Forum aims:

- To work in partnership with the school to create a welcoming school which is inclusive for all parents
- To promote partnership between the school, its staff, its pupils, PTA, Governors and all parents
- To develop and engage in activities which support the education, welfare and personal development of the pupils
- To identify and represent the views of parents on the education provided by the school and other matters affecting the education and welfare of the pupils.

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)



2. Membership

The membership will be a minimum of 7 (**one from each year group**) and a maximum of 14 parents (**two from each year group**) of children attending the school. The Headteacher and Deputy Headteacher are also members of the Parent Forum.

Any parent of a child at the school can volunteer to be a member of the Parent Council. In the event that the number of volunteers exceeds the number of places set out in the constitution, members will be selected by a paper vote (supervised by an independent person).

Members of the Parent Forum will be selected for a period of one year, after which they may put themselves forward for re-selection if they wish. If a member of the Parent Forum ceases to have a child at the school within their period of membership, they will cease to be a parent member of the Parent Forum. The Headteacher and Deputy Headteacher will be co-opted members of the Parent Forum.

Where the number of volunteers falls below 14 in total, and more than 2 parents volunteer in a year group, places may be filled by these additional volunteers to a maximum of 4 representatives for any particular year group.

The Chair and Clerk will be agreed by Parent Forum members immediately following its formation. The Parent Forum will be chaired by a parent of a child attending Dawpool Primary School. If the child ceases to be a pupil, a new Chair will be agreed at the next meeting. A Vice Chair will also be agreed, who should also be a parent of a child attending Dawpool. The Vice Chair should be willing to step in for the Chair if need be but need not necessarily become Chair when that position becomes vacant.

3. Code of Conduct

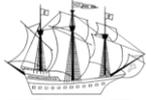
As a member of the parent forum I agree to:

- Show respect to all members of this forum, by listening to and respecting a diverse range of opinions
- Stick to agreed timescales for discussion of topics
- Maintain confidentiality by not mentioning the names of individual **pupils or** members of the **school** community
- Avoid discussing individual circumstances or grievances. These issues will be directed via the school's complaint's procedure instead

4. Accountability

The Parent Forum is accountable to the Governing Body of Dawpool C of E Primary School and will make a report to it at least once each term on its activities on behalf of

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all the parents. The Parent Forum would also be willing to report to any official bodies, such as Ofsted, if requested to do so. The Parent Forum (person?) shall give all members at least 2 weeks' notice of the meeting together with a notice of the matter, or matters, to be discussed at the meeting and vice versa.

5. Meetings

The Parent Forum will meet at least once every term. Should a vote be necessary to make a decision, each Parent Forum member at the meeting will have one vote, with the Chair having a casting vote in the event of a tie. A quorum of 5 parents will apply. If a Parent Forum member acts in a way that is considered by other members to undermine the aims of the Parent Forum, their membership of the Parent Forum shall be terminated if the majority of members agree. Termination of membership would be confirmed in writing to the member.

Copies of the minutes of all meetings will be available to parents of children at Dawpool and to teachers at the school. Copies will be available on the school website.