

Dawpool C.E. (Aided) Primary School

DAWPOOL

Wrap-Around Care Policy



Vision Statement

'The Dawpool community are united in their ambition to create a school which embodies the person, love and work of Jesus Christ: a school which enables Christian values to flourish and where all children may experience the abundant life that Jesus offers.'

*'The Fruit of the Spirit is Love, Joy, Peace, Patience,
Kindness, Generosity, Faithfulness, Gentleness
and Self-Control'*

(Galatians 5: 22-23).

Dawpool C.E (Aided) Primary School
School Lane
Thurstaston
Wirral
CH61 0HH

0151 648 3412

schooloffice@dawpool.wirral.sch.uk

www.dawpool-ce.eschools.co.uk



Wrap-around Care Policy

Background

Wraparound care embraces Dawpool's Vision Statement and welcomes the opportunity to provide further ways to experience the abundant life that Jesus offers. All of the school's procedures and policies apply to Wraparound, however there are additional circumstances which may arise during wraparound care which need to be covered by additional guidance.

Behaviour

We try to provide as home-like an environment as possible in Wraparound care. This can pose additional challenges as the children may need to 'let off steam' at the end of the school day, which can lead to unwanted behaviour. We ensure that both children and parents are aware that the wraparound club's value and behaviour management strategies are consistent with those within the school, day. Any issue with behaviour will be communicated to parents / carers at the end of the day, and also with staff members where necessary.

Communication

It is important that school staff, wraparound staff, parents and carers are all aware of circumstances affecting the children in wraparound care. To this end, we welcome all communications from parents whether by email or verbally and equally will pass on information from teaching and other staff where necessary. We keep a "wraparound liaison book' to record messages from parents to staff and vice versa. Information about who will be collecting children, family circumstances etc. is best communicated by email or letter. We produce a half-termly newsletter highlighting important issues.

Safeguarding

There are additional safeguarding matters which arise during wraparound care. We maintain separate registers for Breakfast and after school club, and office staff and the wraparound coordinator liaise closely regarding ad hoc admissions. Wraparound staff will sign children in when they enter breakfast club and sign them out when they are collected from after school club. At the end of breakfast club a member of staff escorts children to their classrooms, and at the end of the day after school club children are collected from their classrooms. If a child is on the after-school club list they will be collected unless we have received information in writing to say they will be collected straight from school.

All children are individuals. If a child wishes to visit the toilet, or borrow a book from the library, or get something from their bag, wraparound staff will decide based on their own knowledge of the child and information from parents, carers and members of staff whether that child needs to be accompanied, and will ensure this happens if necessary. If a child needs to be accompanied to the toilet a member of staff will wait outside until they are finished.

'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.' (Jeremiah 29:11)



When events such as parents' evenings are taking place, wraparound care will take place in a designated area and a member of staff will ensure that no additional children or parents are able to enter without prior arrangement.

All school gates will be locked at 3.40 and children will need to be collected from the front door. The dedicated after school club phone number is both published in the newsletter and displayed at the front door in case we are unable to answer the doorbell. We can only allow the child to go with their designated parents or carers unless we have had information to the contrary (preferably in writing).

Uncollected Children

If a child has not been collected by 5.45, a member of staff will stay with the child(ren) and attempt to contact the parents/carers. An additional fee will be charged for this extra time. If it is not possible to contact a parent or carer by 6.30 p.m. it will be necessary for us to contact the local Social services Duty Team to discuss arrangements for the child.

Food

Breakfast is provided in the mornings to include cereal, toast, and milk, water or fruit juice. We are unable to serve breakfast after 8.30 am for logistical reasons. A small snack is provided at around 3.30 p.m., which is determined on a three-week basis in line with the nutritional guidelines for school meals. Any individual needs are taken in to account such as food allergies, and a varied menu is provided. If you would like a copy of the menu please ask one of the staff. Children are not allowed to consume food brought from home, except in exceptional circumstances, as we look after children with allergies.

First Aid / Medicines

At least one member of wraparound staff on duty will have a recognised Paediatric First aid qualification and school procedures will be followed. If medicine needs to be administered in wraparound care this needs to be specified on a medicine administration form.

Early Years

Children in the Early Years Foundation Stage (F1 and F2) have particular needs in Wraparound care, especially as they may be tired at the end of the day and not used to being around older children. We provide a separate quiet snack area for early years and a separate quiet room with soft furnishings, books, colouring etc. Of course if the children choose to join in with the older children's activities this is fine too – all our activities are appropriate for any age, with extra support for those needing it.