



DAWPOOL

# Dawpool C.E. (Aided) Primary School

## Governing Body 2021-22



### Vision Statement

'The Dawpool community are united in their ambition to create a school which embodies the person, love and work of Jesus Christ: a school which enables Christian values to flourish and where all children may experience the abundant life that Jesus offers.'

*'The Fruit of the Spirit is Love, Joy, Peace, Patience,  
Kindness, Generosity, Faithfulness, Gentleness  
and Self-Control' (Galatians 5: 22-23).*

Dawpool C.E (Aided) Primary School  
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## **GOVERNING BODY STRUCTURE: ACADEMIC YEAR 2021-2022**

Instrument of Government (Dated June 2015) - Governing Body should consist of:

1 Headteacher  
1 Staff  
7 Foundation  
2 Parents  
1 LEA

				Elected Until
1	Foundation Ex officio	Revd. Jane Turner		-
2	Foundation DBE	Mrs Karen Robson	Chair	09/10/2025
3	Foundation DBE	Mrs Catherine Mathieson		Nov 2024
4	Foundation DBE	Mrs Elaine Kavanagh		19 /11/2022
5	Foundation DBE	Mrs Elizabeth Ellis		24/06/2023
6	Foundation DBE	Mrs Helen Williams		04/10/2025
7	Foundation DBE	Mr Andrew Harford		01/09/2022
1	Head Teacher	Mr David Burrows		-
1	Staff	Mrs Lynne Young		Sept 2021
1	Parent Elected	Kate Reynolds	Vice Chair	October 2023
2	Parent Elected	Rachael Manley		October 2023
1	LEA	Mrs Vivienne Woods		02/10/2023
	Observer	Mrs McCann (Dep Head)	No vote	-
	Clerk	Mrs Enid Kenney	No vote	-

Term of office = 4 years

*'For I know the plans I have for you,' declares the Lord. 'Plans to prosper you and not to harm you, plans to give you hope and a future.'* (Jeremiah 29:11)



## **COMMITTEE STRUCTURE: ACADEMIC YEAR 2021-2022**

<b>FINANCE &amp; ASSETS</b>	<b><u>Responsibilities:</u></b> <ul style="list-style-type: none"><li>• Finance, Budget Setting, Best Value</li><li>• Asset Management</li><li>• Building Projects</li><li>• Health &amp; Safety</li></ul>
<b><u>Members:</u></b> <ul style="list-style-type: none"><li>• Mr A. Harford (Chair)</li><li>• Mr D. Burrows</li><li>• Mrs K. Robson</li><li>• Mrs V. Woods</li><li>• Mrs K. Reynolds</li><li>• </li></ul>	

  

<b>APPRAISAL</b>	<b><u>Responsibilities:</u></b> <ul style="list-style-type: none"><li>• Appraisal review</li><li>• Pay Progression</li></ul>
<b><u>Members:</u></b> <ul style="list-style-type: none"><li>• Mrs K. Robson (Chair)</li><li>• Mr D. Burrows</li><li>• Mrs V. Woods</li><li>• Mrs C Mathieson</li><li>• Rev. J. Turner (Pay Progression only)</li></ul>	

  

<b>ADMISSIONS</b>	<b><u>Responsibilities:</u></b> <ul style="list-style-type: none"><li>• F1 &amp; F2 Admissions</li></ul>
<b><u>Members:</u></b> <ul style="list-style-type: none"><li>• Mrs K. Robson (Chair)</li><li>• Mr D. Burrows</li><li>• Mrs E. Ellis</li><li>• Mr A Harford</li><li>• Rev. J. Turner (Policy only)</li></ul>	

### **The Full Governing Body shall:**

- Ensure that Christian ethos and values are maintained and developed throughout the school.
- Promote continuous improvement in the performance of the school.
- Oversee the school's financial viability and secure best value.
- Maintain a Register of Pecuniary Interests.

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- Support effective communication between all staff, Governors, parent/carers, and the local community. Ensure effective partnerships between the school, the church and the wider community.
- Support and challenge the Head Teacher and staff to maintain and improve academic standards and performance.
- Visit the school regularly, monitor specific areas of responsibility and provide feedback to Full Governing Body.
- Take all reasonable steps to ensure that the school premises, grounds, equipment and materials are safe and do not put health at risk. Ensure that security measures for the protection of personnel and premises are effective and make recommendations for improvement as necessary.
- With the Head Teacher, analyse the annual data reports and other assessments in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and set targets.

#### **Guidance Notes:**

- The quorum for a meeting will be three governors.
- The Chair of each committee is identified within the committee structure above.
- The full governing body will meet twice each term.
- The Finance & Assets committee will meet termly, or more frequently if required.
- The Admissions Committee will meet termly to review policy and for the allocation of Foundation 1 and 2 places and as required for other admissions.
- The Appraisal Committee meet in the first academic term to review target achievement and pay progression for all staff. They also meet in the first academic term to set Headteacher targets. They will meet mid-year to review target progress and support required for the Headteacher and all staff.
- A panel of governors will be recruited to discuss parental complaints or staff capability issues as required.
- A panel of governors will meet to support the recruitment of staff when required.
- Minutes will be recorded for all meetings and will be reviewed at the following meeting of the Full Governing Body.
- Governors are to attend appropriate training courses / updates as required.



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**GOVERNOR AREAS OF RESPONSIBILITY: ACADEMIC YEAR 2021-2022**

Chair of Governors	Mrs K. Robson
Vice Chair of Governors	Mrs K. Reynolds
Chair of Finance	Mr A. Harford

Safeguarding	Mrs K. Robson
SEN	Mrs E. Kavanagh
Health & Safety	Mr A. Harford

Early Years	Mrs R. Manley & Mrs K. Reynolds
Religious Education	Mrs C. Mathieson
English	Mrs V. Woods
Mathematics	Mrs H. Williams
Science	Mrs K. Robson
Curriculum Design & Impact	Mrs E. Ellis

**DECLARATION OF INTERESTS:**

Declaration of interest forms are completed by all Governors at the beginning of the first meeting of each academic year.

All governors with children, or other family members, currently attending school declared that interest.

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